

# ***TOMAH YOUTH HOCKEY CLUB, INC.***

## ***Constitution and Bylaws***

### **CONSTITUTION**

#### **ARTICLE I**

##### **Name and Purpose**

###### **SECTION 1.**

The name of this organization shall be the "TOMAH YOUTH HOCKEY CLUB, INC.", a non-profit organization.

###### **SECTION 2.**

The purpose of this organization shall be to encourage and improve youth hockey and recreational skating in the Tomah area. The corporation is organized exclusively for charitable, educational, religious, or scientific purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code.

#### **ARTICLE II**

##### **Membership**

###### **SECTION 1.**

Membership is open to all interested families upon payment of annual dues. The price of the annual dues shall be designated by the Board of Directors. The hockey year will run from April 1 to March 31.

###### **SECTION 2.**

Paid-dues members shall be eligible to vote for Directors at the annual meeting.

#### **ARTICLE III**

##### **Officers and Board of Directors**

###### **SECTION 1.**

Officers of the club shall be:

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer

The method of election, duties, and term of office are governed by the bylaws (See Bylaws, Article I).

###### **SECTION 2.**

There shall be a Board of Directors composed of:

- A. Past President (ex-officio)
- B. One elected Director-at-large ten (10) member families, but not less than eight (8) Director-at-Large.
- C. One (1) coach from each age group including beginner/figure skating (1).
- D. Recreation Director of the City of Tomah (non-voting member).

###### **SECTION 3.**

Any Director-at-large who misses three consecutive regularly scheduled board meetings will be relieved of his/her position and the position awarded to the next highest vote recipient in the election for Directors-at-Large. Should there not be an available successor the President shall appoint a Director-at-Large to fill the position.

#### SECTION 4.

The Board of Directors is empowered to incur debt in the name of the Corporation.

### **ARTICLE IV Meetings**

#### SECTION 1.

Meetings of the Board of Directors will be held regularly throughout the year as decided upon by the Board of Directors.

### **ARTICLE V Amendments of Articles**

#### SECTION 1.

Purposed amendments to the constitution must be read at two (2) consecutive Board meetings prior to approval for presentation to the club membership.

#### SECTION 2.

Articles may be amended by a majority vote of the Board of Directors and Two-thirds (2/3) affirmative vote from the club membership. A fifteen (15) day written notification of the membership meeting is required. Forty percent (40%) of the membership will constitute a quorum.

### **ARTICLE VI**

Dissolution of the Corporation

#### SECTION 1.

Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provisions for the payment of all liabilities of the corporation, dispose of all assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes shall at the time qualify as a exempt organization or organizations under section 501 (c) (3) of the Internal Revenue Code of 1986 (or corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed by the Court of Common Pleas of the county in which the principle office of the corporation is located, exclusively for such purposes or to such an organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

# BYLAWS

## ARTICLE 1

### Election of Officers, Duties and Terms of Office

#### SECTION 1.

It will be the duty of the Board of Directors to submit nominations from the club membership to that club at the time of its annual meeting. Nominations will also be open to the general membership at this meeting.

#### SECTION 2.

The term of office shall be two (2) years. Officers shall be elected from the Directors-at-Large by a majority vote of the elected directors-at-Large.

#### SECTION 3.

The term of office for coaching representatives on the board shall be June 1 to May 31. Coaching representatives must be members of the club and will be approved each year by a majority vote of the elected Director-at-Large.

#### SECTION 4.

It shall be the duty of the President to preside at meetings of the club and to perform such duties as would pertain to the office. The Vice-President shall preside at meetings of the club in the absence of the President. The Secretary shall keep the records of the meetings of the club and report minutes at each meeting. The Treasurer shall have custody of all funds and keep a membership roster current so there is no question as to the member's voting rights.

## ARTICLE II

### Order of Business

#### SECTION 1.

Business will include:

- A. Minutes of the previous meeting
- B. Treasurer's report
- C. Reports of committees
- D. Completion of an old business
- E. New business
- F. Follow up action

## ARTICLE III

### Meeting Rules

#### SECTION 1.

At least a majority of the elected Directors-at-Large must be present to constitute a quorum to transact business.

#### SECTION 2.

Motions, resolutions, or proposals can be acted upon at the same meeting at which they are presented. After being seconded, a majority vote of members present is required to pass all motions, resolutions, and proposals.

ARTICLE IV  
Club Funds

SECTION 1.

Club funds shall be disbursed through checking accounts only, with two (2) signatures on each check (President, Vice-President, or Treasurer). All checks must be approved by a majority vote of the Board of Directors.

SECTION 2.

Prior to the election of officers at the annual meeting there shall be an audit of the financial records and bank account maintained by the Treasurer. The fiscal year will end the last day of March.

ARTICLE V  
Amendment of Bylaws

SECTION 1.

Proposed amendments to the bylaws must be read at two (2) consecutive board meeting prior to approval (A vote may be taken at the second meeting).

SECTION 2.

Bylaws may be amended with a two-thirds (2/3) affirmative vote of the board membership.

ARTICLE VI  
Committees

SECTION 1.

The Club shall have the following standing committees in addition to the Board of Directors:

- A. Publicity and Public Relations
- B. Fund Raising
- C. Tournament
- D. Historical
- E. Facilities Operational
- F. Coaching selection (chaired by the immediate past-president)
- G. Long Range Planning
- H. Player testing (to administer testing process)

SECTION 2.

The Club shall have the following Coordinators and Representatives:

- A. Referee coordinator
- B. Scheduling coordinator
- C. Coaching coordinator
- D. WMHL representative and alternate
- E. One team representative per team

### SECTION 3.

The president shall nominate to the Board of Directors the chairman for each of the committees, the coordinators, and the representatives listed in the aforementioned sections of this article. The Board of Directors must confirm his nominations with a simple majority affirmative vote. Each chairman is authorized to appoint as many additional members to their respective committee as is felt necessary to properly to conduct the business. The President has the authority to appoint with board approval (see above) ad hoc committees and coordinators at any time to handle special situations that may arise. Each committee shall have at least one (1) elected Director-at-Large in its membership.

## ARTICLE VII Honorary Members

### SECTION 1.

The club may have honorary members. These members must have made a significant contribution to the club and must show dedication to the club and its principles.

### SECTION 2.

Only a member of the Board of Directors can propose and honorary membership and an affirmative majority vote of the members present shall be required.

### SECTION 3.

Honorary membership is dues-exempt and an honorary member enjoys the same privileges and responsibilities as a dues-paying member and is bound by the constitution and bylaws of the club.

## ARTICLE VIII Termination of Membership

### SECTION 1.

The Board of Directors, by a majority vote, can terminate the membership of any member should conduct, behavior, or other circumstances dictate.

## ARTICLE IX Grievance Procedure

### SECTION 1.

Any member of the membership may initiate a grievance against any member, appointed member or elected member of the club by bringing the grievance, in writing, to the Board of Directors. If a board member is involved personally in the grievance they shall excuse themselves from the voting due to a conflict interest.

### SECTION 2.

Procedures in affect through WAHA or the WIAA, as applicable with be utilized to settle the grievance (it may be necessary to enroll the involvement of high school officials when the WIAA procedures are to the followed).

**ARTICLE X**  
**Player Assignments and Game Limits**

**SECTION 1.**

The method of determining teams will be a test of skating skills. The section of the test receives a numerical rating and team placement will be determined by the numerical rating of the skaters. *(Amended April 1997)*

The following are the areas of evaluation:

SKILLS	RATING IN DESCENDING ORDER
A. Forward Quickness skating	20
B. Forward Endurance skating	20
C. Backwards skating	20
D. Stick handling	20
E. Coaches ranking	20

The number of points shown in this example assumes 20 skaters are trying out for a team. Twenty (20) points is the maximum number of points attainable in each skill.

The assessment of the player's skills will be conducted by the testing committee, comprised of the testing coordinator and respective coaches at each age level. Ranking order of all skaters is the combined responsibility of the testing coordinator and respective coaches with all scores remaining confidential. *(Amended March 1998)*

Goalies, squirt level and older, shall be tested using drills developed by the testing committee that reflect goalie skills. They may, if they choose, participate in the test of regular skating skills. *(Amended May 2000)*

**SECTION 2.**

All teams will be divided as agreed upon by all coaches at the age level within these guidelines:

**PLAYERS REQUIRED FOR AGE LEVEL** *(Amended March 1998)*

LEVEL	MINIMUM	MAXIMUM
Mites	8	17
Squirts	8	17
PeeWee	9	17
Bantam	11	20
Midgets	11	20
High School	(according to THS Athletic program guidance)	

**SUGGESTED GAME LIMITS** *(Amended March 1998)*

Mites	25 games + State Tournament
Squirts	30 games + State Tournament
PeeWee	30 games + State Tournament
Bantam	35 games + State Tournament
Midgets	40 games + State Tournament
High School	(In accordance with WIAA guidance)

Teams will be selected based upon ability. Exceptions will be allowed based upon parents request, to allow players to move downward to keep families together, reduce travel, or reduce costs.

All teams will be picked by ability. In each playing level the second team will be the class C registered team, and the first team will be the class A registered team.

Approval to exceed the game limits will only be granted by a majority vote of the Board of Directors and the team players.

Each team representative will attend board meetings in order to provide better communications between teams and the board. Also each team should have at least two parent meetings during the season in order to improve communications between players, parents, and the club officials.

Each player will play on one team with exceptions being allowed only with both coaches, the involved players parents, and the Board of Directors approval.

If circumstances warrant the coaching staff of specific age level with the majority of the involved players parents approval, may request approval from the Board of Directors to deviate from the aforementioned established team sizes. (*Amended March 1998*)